



# Community Services Block Grant

*Overview & 35 County Request for Proposals*



# Introductions



**Marilyn Stanley**

CSBG / Single Family  
Program Manager



**Monice Crawford**

CSBG Program Specialist



**Joan Hicks**

Fiscal Monitor



**Christine Reimler**

Director of  
Community Solutions



# Kansas Housing: Overview

**Who we are:** *A self-supporting, nonprofit public corporation, Kansas Housing Resources Corporation (KHRC) administers housing and community programs across Kansas.*

**What we do:** *We help Kansans access the safe, affordable housing they need and the dignity they deserve.*

**Who we work with:** *Local government officials, mortgage lenders, business leaders, developers, builders, property managers, real estate professionals, service providers, homeless / affordable housing advocates, nonprofit organizations, government agencies.*

**Community Solutions**  
**Contract Administration**  
**Housing Compliance**  
**Housing Development**



# General Information

- All viewers have been muted. Questions can be typed in the chat.
- This slide deck and the recording will be posted under **Current Announcements** at the bottom of [www.kshousingcorp.org](http://www.kshousingcorp.org) or <https://kshousingcorp.org/housing-partners/community-solutions/#csbg> by end of day **tomorrow**.
- Additional questions regarding the application process may be submitted via [CSBG@kshousingcorp.org](mailto:CSBG@kshousingcorp.org) prior to 5:00 PM (CDT), **today**.
- All questions received and answers will be posted at [www.kshousingcorp.org](http://www.kshousingcorp.org) on March 13, 2026, 5:00 PM (CDT), **tomorrow**.

The screenshot displays the website for Kansas Housing Resources Corporation. The top navigation bar includes 'About', 'Programs', 'News', and 'Conference', along with 'Subscribe' and 'Login to Procorem' buttons. The main content area is divided into three sections: a left sidebar with the organization's logo and mission statement, a central 'Current Announcements' section, and a right 'Latest News' section. The 'Current Announcements' section lists three items: a Request for Proposals for CSBG administration, a Notice of 2025 Annual Performance Report, and a CSBG Public Orientation Hearing on March 12. The 'Latest News' section includes a notice about accepting applications, a public virtual orientation event on March 12, and an application deadline for the 2026 Weatherization State Plan on April 13.

**KANSAS HOUSING**

About Programs News Conference

Subscribe Login to Procorem

**KANSAS HOUSING**

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

Stay in Touch

Contact Us

Subscribe

Request Public Appearance

Request a Sponsorship

Share a Testimonial

**Current Announcements** See All →

**Request for Proposals to serve as the Community Services Block Grant (CSBG) Eligible Entity and administer CSBG for 35 Western Kansas Counties** →

**Notice of 2025 Annual Performance Report on the Kansas Consolidated Plan** →

**MAR 12 CSBG Public Orientation Hearing** →

**MAR 18 Public Hearing: 2026 Weatherization State Plan** →

**APR 7 FREE Online Fair Housing Training for Property Management Professionals** →

**Latest News**

**Kansas Housing Resources Corporation** 6 days ago

Attention, housing partners: Now Accepting Applications!

Kansas Housing Resources Corporation (KHRC) is seeking qualified organizations to be designated as a Community Services Block Grant (CSBG) Eligible Entity to administer CSBG funds across 35 western Kansas counties.

Public Virtual Orientation (Teams)

- March 12, 2026 | 2:00 p.m. (CST)
- Register here: <https://events.teams.microsoft.com/event/050278c2-c9a5-48e1-2b44-697418ac54fd@2432d766-c9d1-429f-991d-49c3e9dfdbd9>

Application Deadline

- April 13, 2026 | 5:00 p.m. (CDT)
- Submit materials to: [CSBG@kshousingcorp.org](mailto:CSBG@kshousingcorp.org)

Learn more: <https://kshousingcorp.org/events/csbg-public-orientation-hearing/>



# Community Solutions Division

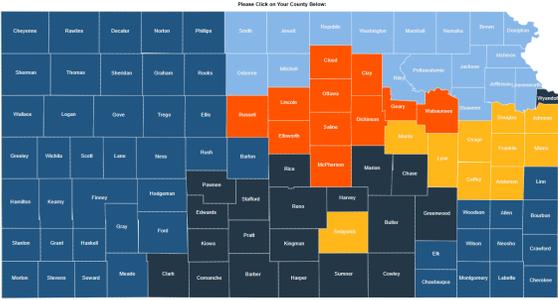
The Community Solutions division partners with community-based service providers to administer programs that encourage financial stability, self sufficiency, and housing security for Kansans.

KHRC is not a direct provider of housing or services to individuals. Services vary by county.

## [Find Direct Service Providers by County Map](#)

**IN 2025 COMMUNITY SOLUTIONS PROVIDERS ADMINISTERED THE FOLLOWING SERVICES:**

- Kansans received community services** **12,876**
- Kansans provided with emergency shelter assistance** **2,315**
- Kansans received Tenant Based Rental Assistance** **755**
- Licensed manufactured housing installers** **72**
- Kansas households realized the dream of homeownership** **39**



- EMERGENCY SOLUTIONS GRANT (ESG)**  
*Assists Kansans experiencing or at risk of homelessness with street outreach, emergency services, shelter assistance, and rapid rehousing.*  
**CONTACT A LOCAL PROVIDER TO ACCESS SERVICES**
- COMMUNITY SERVICES BLOCK GRANT (CSBG)**  
*Helps low-income Kansans access community-based services to fight poverty and encourage financial stability and self-sufficiency.*  
**CONTACT A LOCAL PROVIDER TO ACCESS SERVICES**
- FIRST TIME HOMEBUYER PROGRAM (FTHB)**  
*Enables the dream of homeownership by providing down payment and closing-cost assistance for income-eligible households.*  
**VISIT US ONLINE TO START THE HOMEBUYING JOURNEY**
- HOME LOAN GUARANTEE FOR RURAL KANSAS (HLG)**  
*Helps financial institutions guarantee the gap under a loan used for land and building purchases, renovation, and new construction costs in rural Kansas counties.*  
**ACCESS RESOURCES THROUGH YOUR FINANCIAL INSTITUTION**
- MANUFACTURED HOUSING**  
*Oversees manufactured home installer licenses including examination, certification, and revocation. KHRC also assists in resolving disputes between the owners and installers of manufactured homes.*  
**VISIT US ONLINE TO LEARN MORE**
- TENANT BASED RENTAL ASSISTANCE (TBRA)**  
*Provides rent, security deposits, and utility assistance for income-qualified Kansans.*  
**CONTACT A LOCAL PROVIDER TO ACCESS SERVICES**
- WEATHERIZATION ASSISTANCE PROGRAM (WX)**  
*Provides income-eligible renters and homeowners with FREE home upgrades to improve energy efficiency and lower utility costs.*  
**CHECK ELIGIBILITY AND APPLY ONLINE**

# What is a Block Grant?

- Block Grants award a state a fixed amount of money to provide a specific service or program.
- Generally, Block Grants do not have the same level of rules and oversight that other federal grants do.
  - Block Grants empower states to develop rules and policies for their specific state.
  - Because of this lack of guidelines, states are responsible for developing the program requirements and oversight. This means that the way the grant is run in one state will likely be different from others.



# Community Services Block Grant (CSBG)



## CSBG PRIORITIES



**REDUCING POVERTY**



**REVITALIZING LOW-  
INCOME COMMUNITIES**



**EMPOWERING LOW-INCOME  
INDIVIDUALS & FAMILIES**



# Community Services Block Grant (CSBG) Fact Sheet

## What We Do

The Community Services Block Grant (CSBG) is a flexible funding source that provides funds to states, Tribes, and territories to implement community-based services to reduce poverty, revitalize communities, and help people with low incomes become self-sufficient. Tribes and approximately 1,000 local eligible entities provide CSBG-funded services and activities including housing, nutrition, utility, and transportation assistance; crisis and emergency assistance; employment, education, and other wealth-building services; and community asset-building initiatives, among other community-based services aimed at creating pathways out of poverty and revitalizing underserved communities.

## Who We Serve

CSBG serves individuals and families with low incomes and underserved communities.

**Congress**

Congress Allocates funding to CSBG

Apportionment- Congress to OCS

OCS (with support from its T/TA Providers) submits the Report to Congress

**Federal (OCS)**

OCS Makes Necessary Withholdings

OCS awards funds to States

OCS provides T/TA (with support from its T/TA providers); guidance; & oversight

OCS Monitors States for Compliance with the CSBG Act

OCS Collects the Annual Report from States

OCS Collects and Accepts State Plans

**State / Territory**

States Collect Agency Community Action Plans

States approve agency Community Action Plans

States develop State Plans

States create contracts with local entities, awarding funds

States provide T/TA (with support from its T/TA providers); guidance; & oversight

State Monitors Agencies for compliance with federal & state requirements

State collects Annual Report data from Agencies

State submits Annual Report to OCS

**Eligible Entity**

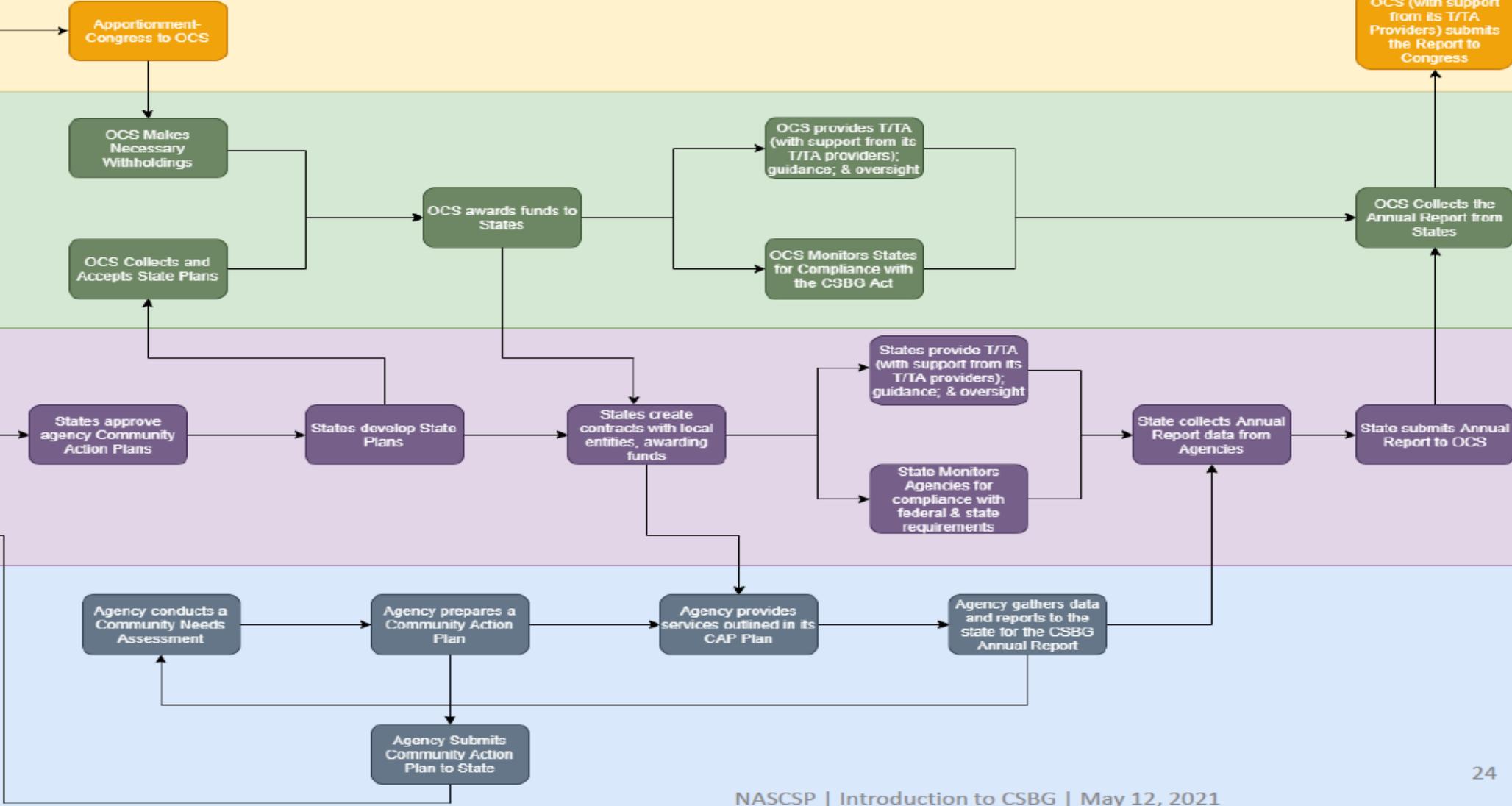
Agency conducts a Community Needs Assessment

Agency prepares a Community Action Plan

Agency provides services outlined in its CAP Plan

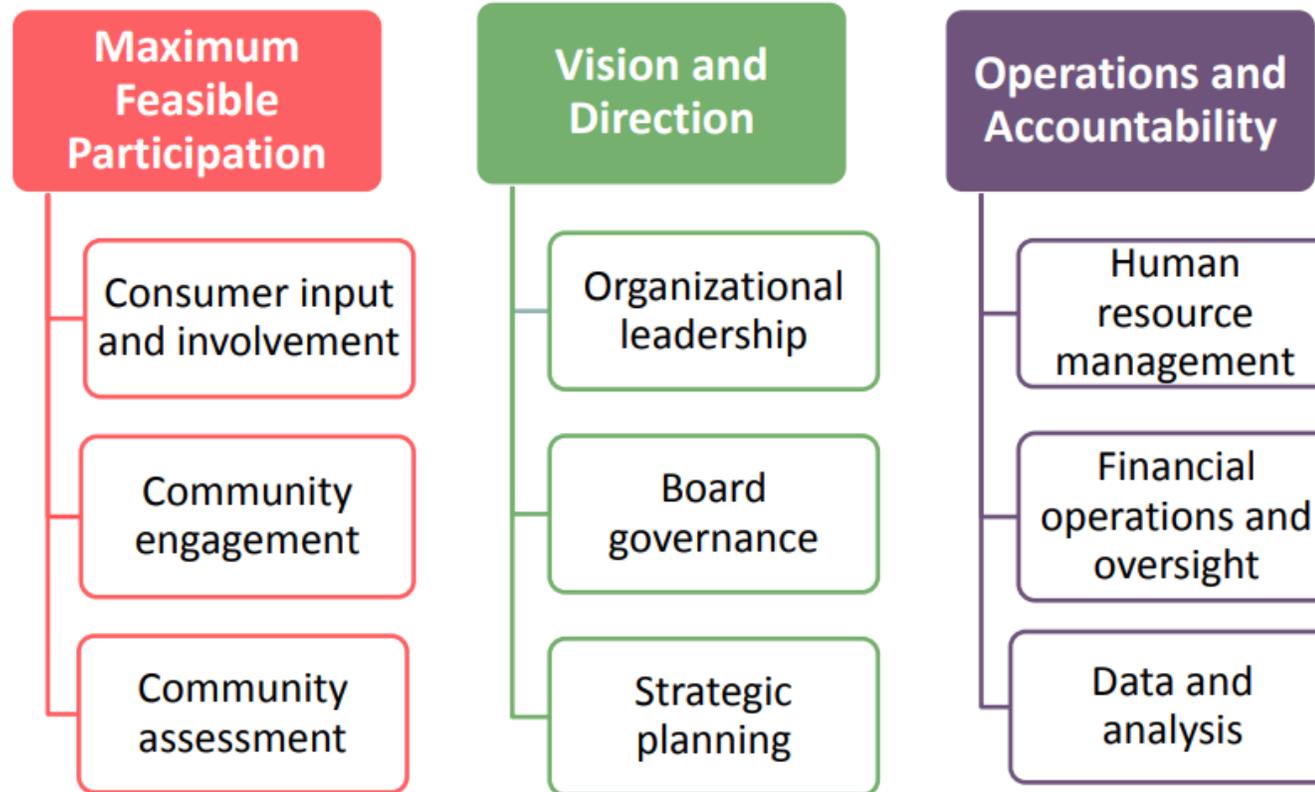
Agency gathers data and reports to the state for the CSBG Annual Report

Agency Submits Community Action Plan to State



# CSBG Organizational Standards

Organized into three thematic groups



58 Standards for private/nonprofit & 50 for public/governmental entities

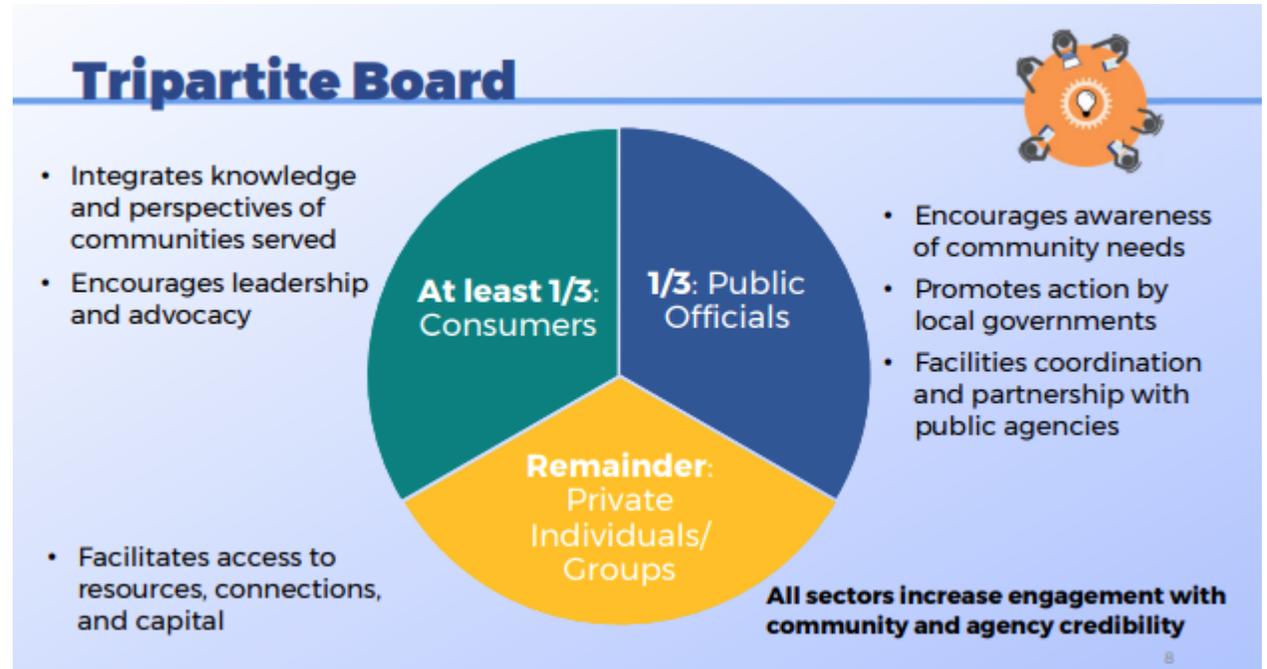


# Tripartite Board Composition

Three sectors:

- Exactly 1/3 public officials or their representatives
- At least 1/3 low-income representatives
- Remainder from major groups or interests in the community served

The organization's governing board is structured in compliance with the CSBG Act



*What are states  
required to do with  
CSBG?*



Must allocate at least 90% of its federal CSBG allotment to CSBG Eligible Entities



May use \$55,000 or 5% (whichever is greater) for state CSBG administrative costs



Remaining funds (“discretionary funds”) must be used for CSBG-authorized purposes

# *What is the State Office Responsible For?*



CSBG State Plans



CAP Plans



Funding



Monitoring



Training and Technical Assistance



ACSI



Reporting



Overall State Administration

# What is a Community Action Agency & Eligible Entities?



Referred to as "eligible entities" in federal CSBG Act:

- Private, Non-Profit Entities
- Public Entities
- Limited Purpose Agencies
- Migrant or Seasonal Farmworker Organization
- Tribe or Tribal Organization

80% are nonprofit organizations  
Remainder are local government entities (public CAAs)



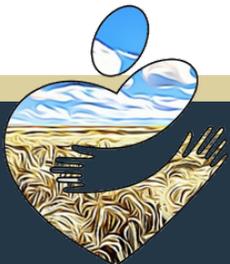


# KACAP



Jessica Wederski, CCAP  
Executive Director

KACAP is the association for Community Action Agencies in Kansas. KACAP creates a platform to address issues of a common cause and advocates for policies and solutions for all impacted by economic and systemic inequity.



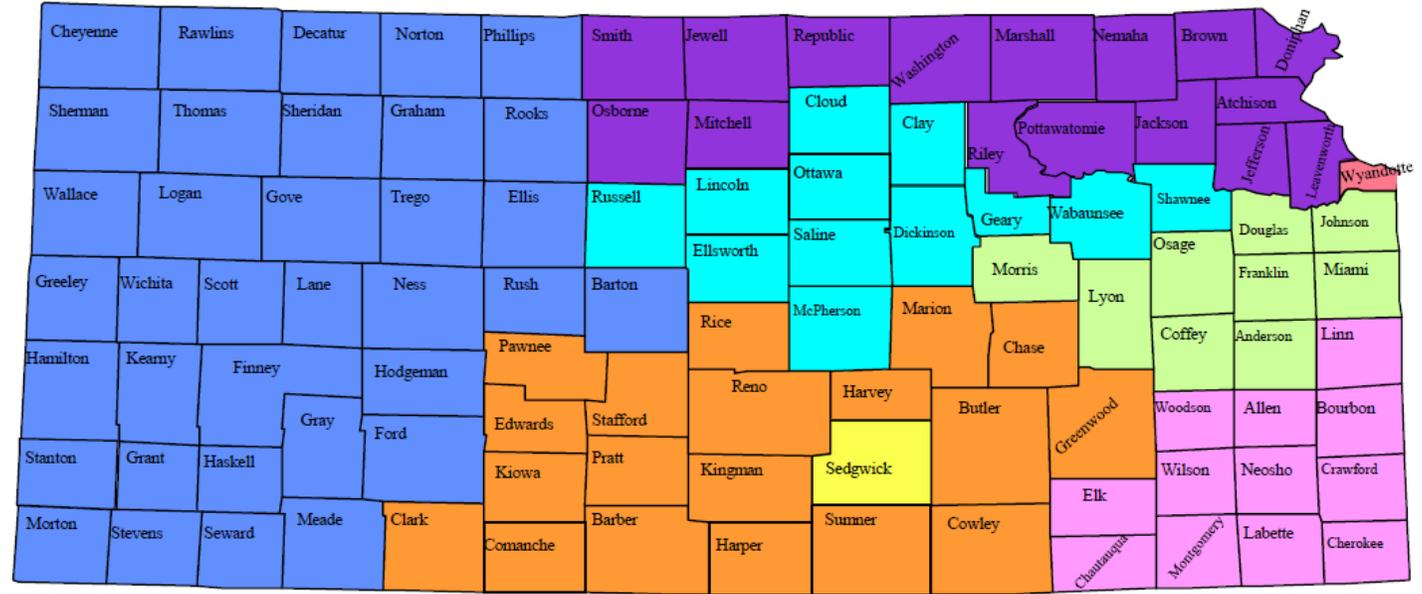
The Community Services Block Grant (CSBG) provides funds to alleviate the causes and conditions of poverty in communities.

October 1, 2023, to September 30, 2024

## Kansas Community Action Agencies

12,876 Individuals  
6,126 Households

KANSAS CSBG SERVICE AREAS



- **Community Action, Inc.**  
[www.wefightpoverty.org](http://www.wefightpoverty.org)  
(785) 836-4500


- **East Central KS Economic Opportunity Corp.**  
[www.eckan.org](http://www.eckan.org)  
(785) 242-7450


- **Economic Opportunity Foundation**  
[www.eofkck.org](http://www.eofkck.org)  
(913) 371-0848


- **Call 211 for Help**  
[www.211.org](http://www.211.org)  
For the Southwest counties, call 211.
- **Mid-KS Community Action Program**  
[www.mid-capinc.org](http://www.mid-capinc.org)  
(316) 775-3000


- **Northeast KS Community Action Program**  
[www.nekcap.org](http://www.nekcap.org)  
(785) 742-2222


- **Southeast KS Community Action Program**  
[www.sek-cap.com](http://www.sek-cap.com)  
(620) 724-8204


- **Wichita Sg. Co. Community Action Partnership**  
[www.wichita.gov/317/Wichita-Sedgwick-County-Community-Action](http://www.wichita.gov/317/Wichita-Sedgwick-County-Community-Action)  
(316) 462-3700



# Application

Feb 26: Application posted

Mar 12: Orientation hearing & question deadline

Mar 13: Questions & Answers Posted to KHRC website

Apr 13: Application due

May 22: Award announcement

Submission via email to [CSBG@kshousingcorp.org](mailto:CSBG@kshousingcorp.org)

Must serve assigned counties and with accessible locations

Strong administrative capacity is essential

Read Full RFP

Excel application workbook

CSBG certifications & assurances

Single Audit Certification

501(c)(3) letter

Most recent audit or financial statements



# CSBG Resources on KHRC Webpage

<https://kshousingcorp.org/housing-partners/community-solutions/#csbg>

[CSBG State Fact Sheet >](#)

[CSBG Guidelines >](#)

[Kansas CSBG Manual of Policies and Procedures >](#)

[Organizational Standards Guidance >](#)

[Kansas CSBG Service Areas >](#)

[Kansas CSBG Program Areas Served >](#)

[Kansas CSBG State Plans](#)



[Staff Contact Information](#)



[Request for Proposals: To administer CSBG in 35 western Kansas Counties >](#)

[Application to Administer CSBG >](#)

[Single Audit Certification >](#)

[CSBG Assurance and Certifications >](#)



# Questions Received with Answers

Question – Received 2/26/26 – Subject – RFP Release

Can you tell me what audience this was released to, by chance? Thank you!

## Answer

The RFP was sent to KHRC's full Constant Contact list which includes 3,689 email addresses. A notice was published in the Kansas Register on 3/5/26 at <https://sos.ks.gov/publications/Register/Volume-45/Issues/Issue-10/03-05-26-53924.html>. After the initial KHRC Constant Contact release, the email was forwarded to HHS-OCS, all current Kansas Eligible Entities, KACAP, Weatherization program contacts, Emergency Solutions Grant program contacts, Tenant Based Rental Assistance program contacts, and United Ways serving the western Kansas areas.



# Questions Received with Answers

## Question - Received 3/2/26 - Subject - Board Requirements

We are interested in applying for this Request for Proposal. However, under current Diocese rules, our board members are appointed by the Bishop. Because of this structure, we utilize separate advisory boards for grant requirements. These advisory boards meet independently and then minutes are provided to the Catholic Charities Board.

We would like to confirm whether this governance structure would be acceptable for meeting the board requirements outlined in the RFP.

## Answer

Under the CSBG Act, eligible entities must be governed by a tripartite board. This structure ensures community representation, accountability, and balanced decision-making within organizations receiving CSBG funding. The requirement is found in [42 U.S.C. §9910](#).



# Questions Received with Answers

Question - Received 3/3/26 - Subject – Community Needs Assessment

If we apply for all 35 counties, how many community needs assessments need completed? I know Stevens and Seward have recent CHNA completed, and Haskell is a few years old.

## Answer

Eligible entities must conduct and publish a new Community Needs Assessment for the entire service area at least every three years to ensure planning remains relevant and reflective of current conditions.



# Questions Received with Answers

Question – Received 3/5/26 – Subject - CSBG Grant Awards

We would like for the requirements related to subawards and/or contracts to be explained. We are especially interested in these items being discussed at the March 12th RFP for Western Counties meeting.

## Answer

Thank you for the request. KHRC will cover the basics related to sub-awarding CSBG services during the March 12<sup>th</sup> public orientation hearing. Specifically, the content below.



# Sub Awarding CSBG Services

## [2 CFR 200.1](#)

Subaward means an award provided by a pass-through entity to a subrecipient for the subrecipient to contribute to the goals and objectives of the project by carrying out part of a Federal award received by the pass-through entity. It does not include payments to a contractor, beneficiary, or participant. A subaward may be provided through any form of legal agreement consistent with criteria in with [§ 200.331](#), including an agreement the pass-through entity considers a contract.

## [2 CFR 200.331](#)

**(a) Subrecipients.** A subaward is for the purpose of carrying out a portion of the Federal award and creates a Federal financial assistance relationship with a subrecipient. See the definition of *Subaward* in [§ 200.1](#). Characteristics that support the classification of the entity as a subrecipient include, but are not limited to, when the entity:

- (1) Determines who is eligible to receive what Federal assistance;
- (2) Has its performance measured in relation to whether the objectives of a Federal program were met;
- (3) Has responsibility for programmatic decision-making;
- (4) Is responsible for adherence to applicable Federal program requirements specified in the Federal award; and
- (5) Implements a program for a public purpose specified in authorizing statute, as opposed to providing goods or services for the benefit of the pass-through entity.

**(b) Contractors.** A contract is for the purpose of obtaining goods and services for the recipient's or subrecipient's use and creates a procurement relationship with a contractor. See the definition of *contract* in [§ 200.1](#). Characteristics that support a procurement relationship between the recipient or subrecipient and a contractor include, but are not limited to, when the contractor:

- (1) Provides the goods and services within normal business operations;
- (2) Provides similar goods or services to many different purchasers;
- (3) Normally operates in a competitive environment;
- (4) Provides goods or services that are ancillary to the implementation of a Federal program; and
- (5) Is not subject to compliance requirements of a Federal program as a result of the agreement. However, similar requirements may apply for other reasons.

### CAPLAW has Member Resources:

- Nuts and Bolts of Subgrant Agreements
- Sample Subaward Agreement



# Questions Received with Answers

Question – Received 3/11/26 – Subject – RFP Questions

Page 6 RFP - Where are KHRC's procurement policies and procedures located? I am unable to find them on the KHRC website. Are they the Kansas Department of Administration policies and procedures?

CSBG funds can be utilized to collaborate with other entities on projects and/or to subcontract for client services. Through the use of subcontracts, a CSBG eligible entity can expand their ability to provide a wide array of services to meet the needs of low-income people, especially those aimed at enabling families and individuals to work towards the achievement of self-sufficiency. KHRC understands that with limited time to apply for funding, plans to subcontract for services may be limited at the time of application. All subcontracts will need to follow KHRC's procurement rules and Office of Management and Budget Regulations.

Answer

KHRC's procurement rules specifically related to CSBG can be found in the Kansas CSBG Policy and Procedure Manual, Section 9001 referencing Uniform Guidance, and the applicable Community Action Agency's (Eligible Entity's) procurement procedures.

***Effective 10/1/24, HHS adopted eight key changes from 2 CFR Part 200 to all new and active awards. These eight changes add flexibility and reduce applicant/recipient burden. HHS will adopt the rest of 2 CFR Part 200 on 10/1/25 at which time 45 CFR Part 75 will be rescinded.***

9001. Each Community Action Agency must maintain a fiscal operation manual, preferably digital, detailing all fiscal policies and procedures for the entity, including maintenance of records, procedures for disbursement, maintenance of property records, procurement procedures and all other relevant policies and procedures.



# Questions Received with Answers

Question – Received 3/11/26 – Subject – RFP Questions

Page 8 RFP -What does KHRC define as "be operating broad-based in all designated county service areas".

In order to be considered, the applicant cannot be delinquent in its submission of the Single Audit to the Federal Audit Clearinghouse (if required) at the time of application, or at the time of the award. Additionally, in accordance with 42 U.S.C. 9909(b), KHRC may, but is not required to, give priority in granting the designation for the applicable counties to current eligible entities that are providing related services in the unserved area, consistent with the needs identified by a community-needs assessment. To be considered for this priority, current eligible entities must not have been subject to a Quality Improvement Plan (QIP) within six (6) months of applying under this RFP, must not have any outstanding audit findings, and must be operating broad-based in all designated county service areas.

## Answer

KHRC defines "be operating broad-based in all designated county service areas" as ensuring that CSBG services remain deeply connected to the people and priorities of every county served, allowing the Eligible Entity to respond effectively to local needs, build on community strengths, and improve outcomes for low-income individuals and families throughout the full Kansas service area. Such as partnerships, linkages, and/or services touching each county.



# Questions Received with Answers

Question – Received 3/11/26 – Subject – RFP Questions

Page 8 RFP- Indicates services provided are "consistent with the needs identified by a community needs assessment". Does this mean it could be a community needs assessment completed by a currently non-funded CSBG entity, (local hospitals, Kansas Children's Cabinet, KDHE, University of Kansas Center for Community Health & Wellness, United Way, etc.)? What CNA time frame will be accepted?

Answer

Please see Section 7000 of the [Kansas CSBG Policy and Procedure Manual](#) for details. Yes, it could be a Community Needs Assessment completed by a non-funded CSBG entity. A Community Needs Assessment must be completed at least once every three years. KHRC will allow reasonable time for the preparation of a Community Needs Assessment for the 35-county service area and has access to the former Eligible Entity's Community Needs Assessment.



## 7000 COMMUNITY ASSESSMENT

7001. As required by the Coats Human Services Reauthorization Act of 1998 and as a condition of funding, Community Action Agencies must produce and maintain a Community Needs Assessment.
7002. A full community assessment must be completed, and a report issued, at a minimum, once every three years (Organizational Standard 3.1); updates addressing significant variances must be provided in intervening years. The full assessment must include elements identified within Organizational Standards including:
- A. A statistical profile (charts, graphs, maps, . . .) including current data specific to poverty and its prevalence related to gender, age, and race/ethnicity for their service area(s). (Organizational Standard 3.2)
  - B. Both qualitative and quantitative data on the geographic service area(s) which may include community perspectives (common themes, key quotes, . . .). (Organizational Standard 3.3)
  - C. Customer satisfaction data and customer input. (Organizational Standard 6.4)
  - D. Key findings on the causes and conditions of poverty and the needs of the communities assessed. (Organizational Standard 3.4)
7003. Legislation allows that the assessment may be coordinated with community assessments conducted for other programs. An assessment so conducted must contain all elements listed in Item 7002; it must address the entire service area and be clearly applicable to the work of the eligible entity.
7004. Community Action Agencies must, on the submission of the annual Organizational Standards, ensure that KHRC is in possession of a current, dated copy of the community assessment. An update detailing significant variances, if any, must be provided in intervening years.
7005. The Community Needs Assessment must be published within the three-year period.

In order to be considered, the applicant cannot be delinquent in its submission of the Single Audit to the Federal Audit Clearinghouse (if required) at the time of application, or at the time of the award. Additionally, in accordance with 42 U.S.C. 9909(b), KHRC may, but is not required to, give priority in granting the designation for the applicable counties to current eligible entities that are providing related services in the unserved area, consistent with the needs identified by a community-needs assessment. To be considered for this priority, current eligible entities must not have been subject to a Quality Improvement Plan (QIP) within six (6) months of applying under this RFP, must not have any outstanding audit findings, and must be operating broad-based in all designated county service areas.



# Questions Received with Answers

Question – Received 3/11/26 – Subject – RFP Questions

Page 2 - Application Under Geographic Location, if an entity is contiguous but does not provide CSBG services outside of currently funded CSBG catchment area, what would other entity "related services provided in the same county(ies)" for which application is being submitted be considered?

## Answer

KHRC cannot locate this information on page 2 of the RFP, however, will attempt to answer the question. To serve an unserved area under CSBG, an organization must be capable of addressing poverty, be located near the area, already provide related services there, be willing to adjust its board to represent the new area, and ensure its services align with identified community needs.



# Questions Received with Answers

Question – Received 3/11/26 – Subject – RFP Questions

What is required of the funded entity if subawards or contracts are utilized for service delivery?

## Answer

If subawards or contracts are used for service delivery, the funded entity must maintain oversight, monitor compliance, and remain legally and programmatically responsible for the use of the CSBG funds and the outcomes of the services delivered.

## Reminders

- Additional questions regarding the application process may be submitted via [CSBG@kshousingcorp.org](mailto:CSBG@kshousingcorp.org) prior to 5:00 PM (CDT), today.
- All questions received and answers will be posted at [www.kshousingcorp.org](http://www.kshousingcorp.org) on March 13, 2026, 5:00 PM (CDT), tomorrow.



**Annual**



COMMUNITY & ECONOMIC DEVELOPMENT



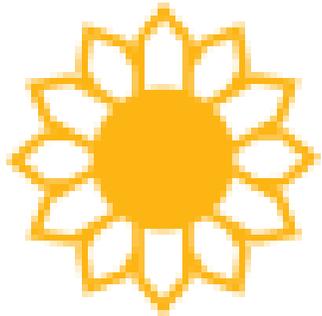
HOUSING DEVELOPMENT



HOUSING COMPLIANCE



PROFESSIONAL DEVELOPMENT &  
LEADERSHIP



# KANSAS HOUSING CONFERENCE

**2026 KANSAS HOUSING CONFERENCE**

**August 24, 2026 - August 26, 2026**

Overland Park Convention Center



## Connect with us!

Current Announcements & Latest News:

<https://kshousingcorp.org>

Join our mailing list:

<https://kshousingcorp.org/subscribe>

Contact us

[info@kshousingcorp.org](mailto:info@kshousingcorp.org)

785-217-2001

200 SW 6<sup>th</sup> Avenue

Topeka, KS 66603

