



2026 Kansas ESG

March 16, 2026

RE: 2026 Emergency Solutions Grant

Dear Emergency Solutions Grant (ESG) Applicant,

The projected amount of funding for the 2026 ESG grant will be at 2025 level of \$1.6 million. This amount is subject to change based on HUD's final allocation of 2026 ESG funds.

For the 2026 ESG grant award, the program year is July 01, 2026, through September 30, 2027.

Please note that the award of the 2026 ESG funds is dependent on KHRC receiving the federal allocation of 2026 ESG funds. If the 2026 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

An electronic copy of the application must be received by 5:00pm (central time) on May 18, 2026, by email to ESG@kshousingcorp.org or uploaded into the ESG SharePoint folder (Please note the ESG SharePoint folder is only available to current ESG Subrecipient agencies).

All shelters must submit a completed ESG Shelter Habitability Checklist.

If you have questions or need additional information, please contact Doug Wallace at ESG@kshousingcorp.org.

Sincerely,

Doug Wallace
Doug Wallace
ESG / HOME-ARP Program Manager

SECTION I: ESG PROGRAM Eligibility

Applicant Eligibility:

Eligible applicants can be units of local government and/or private nonprofit organizations.

The nonprofit agencies must submit their ESG funding application through a unit of local government (City or County). The municipalities will submit one joint application that includes the funding applications from each agency included in the application.

Nonprofit agencies may submit a waiver request to KHRC for an exemption to the rule of applying through a unit of local government. The waiver request should be submitted to ESG@kshousingcorp.org and must be received and approved prior to the submission deadline.

Definitions:

- A. Recipient means any State, territory, metropolitan city, or urban county, or in the case of reallocation, any unit of general-purpose local government that is approved by HUD to assume fiscal responsibility and enters into a grant agreement with HUD to administer assistance under this part. Kansas Housing Resources Corporation is the recipient of the Kansas non-entitlement ESG funds.
- B. Subrecipient means a unit of general-purpose local government or private nonprofit organization to which a recipient makes available ESG funds. Kansas Housing Resources Corporation (KHRC) as a State Recipient subgrants ESG funds to subrecipient organizations.
- C. ESG funded agencies are private nonprofit organizations that receive ESG funds through a subrecipient passthrough agency.

Credentials/Documentation:

Applicants must certify they will meet program requirements and applicable federal requirements. Government recipients and sub recipients must comply with ESG regulations listed in 24 CFR 576, KHRC ESG Policy Manual and Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200.

Section II: Application Requirements:

ESG Program Year:

ESG funds will be awarded to subrecipient agencies for fifteen (15) months. The program year will be 7/1/26 – 9/30/27.

All subrecipient agencies and ESG funded agencies will be expected to fully expend their awards within the 15-month grant period. * KHRC reserves the right to recapture ESG funds from an agency if the agency is not able to fully expend the funds within the 15-month timeframe.

Match

ESG requires a 100% match. The subrecipient and/or ESG funded agencies must make matching contributions to supplement the ESG program in an amount that equals the amount of the ESG award (including administrative funds).

The match contribution may be cash or noncash. The match contribution may be obtained from any source, including federal, state, local and private sources. Review 24 CFR 576.201 for additional information about the match requirement.

I. APPLICATION Requirements:

1. The project application must be received electronically by 5:00pm (central time) on May 18, 2026. Applications may be submitted by email to ESG@kshousingcorp.org or uploaded into SharePoint (only available to current ESG subrecipient agencies). Hard copies of the applications that are mailed or dropped off at KHRC will not be considered for funding. Contact Doug Wallace if you are not able to submit the application electronically.
2. Applications must be submitted on or before 5:00pm (central time) on May 18, 2026, to be reviewed. Late applications will not be considered for funding.
3. Applications must be complete and have all required attachments to be considered for funding. Incomplete or unreadable applications will not be considered for funding.
4. Applications must be submitted electronically by email to ESG@kshousingcorp.org or uploaded into the SharePoint drive (only available to current ESG subrecipient agencies). Applications may be submitted in Word or as a PDF. Please note that some sections of the application require a signature.
5. ESG agencies must submit their application through a subrecipient agency (unit of local government), unless they have received approval from KHRC that they can apply without going through a unit of local government

Agencies can request a waiver to the rule of submitting through a municipality by emailing a waiver request to Doug Wallace at ESG@kshousingcorp.org. The preapproval from KHRC must be received prior to the due date of the application.

Waivers must be requested and approved each year. Agencies that have received a waiver in previous years must request a new waiver for the 2026 ESG funds.

6. The subrecipient application will be combined with the ESG funded agency application(s) and will be reviewed together. During the review process, the review team will assign one score for the combined application (project).
7. Municipalities that will pass through the ESG funding must complete and submit an ESG Subrecipient application. The subrecipient application should be submitted along with the ESG funded agency application(s). The application packet will not be accepted if it does not contain both a subrecipient application and the ESG funded agency application(s). The subrecipient application and the ESG funded agency application(s) must be submitted prior to the deadline. There will not be any exceptions to this requirement.
8. Please submit the subrecipient application with attachments and each ESG Agency application with attachments separately. Please do not combine multiple agency applications and attachments into one large pdf.
9. Community agencies that have been approved to apply directly for the ESG funds without going through a unit of local government must submit both a Subrecipient application and an ESG Agency application. There are some duplicate attachments requested from subrecipients and from ESG funded agencies. If approved for a waiver, agencies do NOT have to submit duplicate attachments.
10. If awarded funding, the agencies must provide a matching contribution that equals the total award of ESG funds, including administrative funding.

The award of the 2026 ESG funds is dependent on KHRC receiving the federal 2026 ESG funds. If the 2026 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

II. APPLICATION Review Criteria: (applications will be scored on the following criteria)

Subrecipient Project Description:

1. Statement of Need described why ESG funds are needed in the proposed service area.
2. The proposed project (subrecipient application combined with ESG Agency application(s)) described how ESG funds will be used to address the need.
3. The subrecipient described their capacity by providing information about the other federal grants they receive, any changes with key personnel and any changes with their financial system.
4. The subrecipient adequately described how the ESG funded agencies were selected, including outreach efforts and process used to select the ESG agencies. If the agency receives approval to apply directly for the ESG funds without going through a municipality, the agency should describe how they determined the need for the ESG funds.
5. The subrecipient described how the ESG agencies collaborate to address the needs in the service area. If the agency received approval to apply directly for the ESG funds without going through a municipality, the agency should describe how they collaborate with other homeless service providers. This description should include efforts to avoid duplicating assistance.
6. The subrecipient adequately described how they will ensure ESG agencies adhere to applicable regulations, policies, and requirements, including 24 CFR 576 and 2 CFR 200. If the agency received approval to apply directly for the ESG funds without going through a municipality, the agency should describe how they ensure their program adheres to ESG regulations, Uniform Guidance, and the KHRC ESG Policy Manual.
7. The proposed outcomes for the project are reasonable.

Subrecipient Application Attachments:

- Organization Chart of Sub recipient
- Certification of Written Standards
- Attach a completed W-9 Form for Sub recipient.
- Attach the following sections of the subrecipient's most recent audit:
 - Schedule of Findings and Questioned Costs
 - Summary Schedule of Prior Audit Findings.
- Performance Outcomes certification

ESG Agency Project Summary:

1. The project summary adequately described how the project will address the needs of persons experiencing homelessness and/or persons at risk of becoming homeless in the service area.
2. The applicant adequately described their partnerships with other agencies related to the service delivery of ESG funded services.
3. The ESG agency provides an adequate description of the proposed ESG activities in proportion to the amount of funding requested for each ESG component.
4. Description of how the ESG agency collaborates with the continuum of care and other local, regional, and state planning groups.
5. Description of the ESG agency's experience working with the target population.
6. The ESG agency adequately described their board of director's fiscal oversight committee.
7. The ESG agency adequately described their system of checks in balances in its fiscal management.
8. The ESG agency adequately described how they plan to sustain the ESG funded activities if future funding is reduced or cut.

ESG Agency Application Attachments:

- Attach 501 (C) 3 status letter (must be IRS letter) for each ESG funded agency.
- Attach Certificate of Good Standing (must be copy of current certificate from Kansas Secretary of State) for each ESG funded agency.
- Environmental Review Certification for each ESG funded agency.
- Attach an Organization Chart for each ESG agency.
- Attach the following sections of agency's most recent audit:
 - Schedule of Findings and Questioned Costs
 - Summary Schedule of Prior Audit Findings
- Attach a copy of all ESG program rules and policies.
- Attach a copy of ESG Written Standards
- Attach agency termination / grievance policy and procedures - Per 576.402 Terminating assistance.
- Attach documentation of membership to continuum of care (letter signed by continuum of care)

- Match Certification form.
- ESG Shelter Habitability Checklist (shelters only)
- Attach Certification of Local Unit of Government Approval Statement and Signature Form.

III. Bonus Points (awarded to combined application packet)

1. Renewal applications will receive up to 5 bonus points. The number of bonus points awarded will be based on previous performance with achieving ESG performance outcomes, CoC performance measures and expending funds.
2. Projects will receive up to 5 bonus points if located in a “high needs area” based on the most recent Point-in-Time count.
3. Projects will receive up to 5 bonus points if they provide ESG services in more than 1 county.
4. Projects will receive up to 5 bonus points if their project includes more than 1 ESG funded agency.

Applicants may submit a formal request to review their scoresheets by submitting an open records request to KHRC. Applicants have the right to appeal any funding decision.

SECTION III: ESG PROGRAM COMPONENTS AND ELIGIBLE ACTIVITIES**EMERGENCY SOLUTIONS GRANTS (ESG)**

CFDA Number: 14.231

Agency: Department of Housing and Urban Development

Office: Office of Community Planning and Development

(24 CFR Part 576 – Emergency Solutions Grants Program)

Regulations, Guidelines, and Literature:

The program regulations can be found at 24 CFR Part 576. Guidance on the program can be found at www.hudexchange.info/esg.

The Emergency Solutions Grants (ESG) program is authorized by subtitle B of title IV of the McKinney-Vento Homeless Assistance Act ([42 U.S.C. 11371-11378](http://www.uscourts.gov/42-U.S.C.-11371-11378)). The program authorizes the Department of Housing and Urban Development (HUD) to make grants to States, units of general-purpose local government, and territories for the rehabilitation or conversion of buildings for use as emergency shelter for the homeless, for the payment of certain expenses related to operating emergency shelters, for essential services related to emergency shelters and street outreach for the homeless, and for homelessness prevention and rapid re-housing assistance

Objectives:

The Emergency Solutions Grants Program (ESG) program provides funding to:

- (1) engage homeless individuals and families living on the street,
- (2) improve the number and quality of emergency shelters for homeless individuals and families,
- (3) help operate these shelters,
- (4) provide essential services to shelter residents,
- (5) rapidly re-house homeless individuals and families, and
- (6) prevent families and individuals from becoming homeless.

Emergency Solution Grant Funding can be used for five program activities: street outreach, emergency shelter, homelessness prevention, rapid re-housing assistance, and HMIS; as well as administrative activities.

Evaluation and documentation of client eligibility for financial assistance shall be reassessed at least every three months for program participants receiving homelessness prevention assistance and not less than once annually for program participants receiving rapid re-housing assistance (576.401 (b)) to ensure they meet the eligibility criteria, review program, and appropriateness standards and to re-evaluate the continuation of services.

Eligible Activities:

A) ADMINISTRATION - KHRC as the recipient may use up to 7.5 percent of its ESG grant for the payment of administrative costs related to the planning and execution of ESG activities. This does not include staff and overhead costs directly related to carrying out activities eligible under ESG, because those costs are eligible as part of those activities. KHRC will provide approximately 2.5% of ESG awarded funds for administrative costs to all ESG Subrecipients. (576.108. (4) (B))

* Administrative Activities. § 576.108
<p><u>Eligible costs are broadly categorized as follows:</u></p> <ul style="list-style-type: none"> ○ General management, oversight, and coordination ○ Training on ESG requirements ○ Consolidated Plan ○ Environmental review

B) Street Outreach – Funds may be used for the costs of providing essential services necessary to reach out to unsheltered homeless people; connect them with emergency shelter, housing, or critical services; and provide urgent non-facility-based care to unsheltered homeless people who are unwilling or unable to access emergency shelter, housing, or an appropriate health facility.

Component: Street Outreach. These activities are designed to meet the immediate needs of unsheltered homeless people by connecting them with emergency shelter, housing, and/or critical health services. § 576.101	
Activity type: Essential Services	
<p><u>Eligible costs:</u></p> <ul style="list-style-type: none"> <li style="width: 50%;">● Engagement <li style="width: 50%;">● <u>Emergency</u> Mental Health Services <li style="width: 50%;">● Case Management <li style="width: 50%;">● Transportation <li style="width: 50%;">● <u>Emergency</u> Health Services <li style="width: 50%;">● Services for Special Populations 	

For essential services related to street outreach, beneficiaries must meet the criteria under paragraph (1)(i) of the “homeless” definition under § 576.2): An individual or family with a primary nighttime residence that is a public or private place not designed for or ordinarily used as a regular sleeping accommodation for human beings, including a car, park, abandoned building, bus or train station, airport, or camping ground

C) Emergency Shelter – Funds may be used for costs of operating and the provision of essential services to families and individuals in emergency shelters.

Component: Emergency Shelter. These activities are designed to increase the quantity and quality of temporary shelters provided to homeless people, through the renovation of existing shelters or conversion of buildings to shelters, paying for the operating costs of shelters, and providing essential services. § 576.102			
Activity types:			
Essential Services	Renovation (also includes Major Rehab and Conversion)	Shelter Operations	Assistance Required Under the Uniform Relocation and Real Property Acquisition Act of 1970 (URA)
<u>Eligible costs:</u> <ul style="list-style-type: none"> • Case management • Child Care • Education Services • Employment Assistance and Job Training • Outpatient Health Services • Legal Services • Life Skills Training • Mental Health Services • Substance Abuse Treatment Services • Transportation • Services for Special Populations 	<ul style="list-style-type: none"> • KHRC will not approve any requests to use ESG Emergency Shelter funds for major rehabilitation, conversion, or renovation. 	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Maintenance • Security • Fuel • Equipment • Insurance • Utilities • Food • Furnishings • Supplies necessary for shelter operation • Hotel/Motel Vouchers 	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Relocation payments • Other assistance to displaced persons

For emergency shelter, beneficiaries must meet the “homeless” definition in 24 CFR 576.2. For essential services related to emergency shelter, beneficiaries must be “homeless” and staying in an emergency shelter (which could include a day shelter).

KHRC will not approve any requests to use ESG Emergency Shelter funds for major rehabilitation, conversion, or renovations.

D) Homeless Prevention – Funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to prevent an individual or family from moving into an emergency shelter and prevent incidences of homelessness.

Component: Homelessness Prevention. These activities are designed to prevent an individual or family from moving into an emergency shelter or living in a public or private place not meant for human through housing relocation and stabilization services and short- and/or medium-term rental assistance. § 576.103		
Activity types:		
Rental Assistance**	Housing Relocation and Stabilization Services	
	Financial Assistance	Services Costs
<u>Eligible costs:</u> <ul style="list-style-type: none"> • Short-term rental assistance • Medium-term rental assistance • Rental arrears <p>**Rental assistance can be project-based or tenant-based.</p>	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Rental Application Fees • Security Deposits • Last Month’s Rent • Utility Deposits • Utility Payments • Moving Costs 	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Housing Search and Placement • Housing Stability Case Management • Mediation • Legal Services • Credit Repair

E) Rapid Re-Housing – ESG funds may be used to provide housing relocation and stabilization services and short- or medium-term rental assistance necessary to help a homeless individual or family move as quickly as possible into permanent housing and achieve stability in that housing.

Component: Rapid Re-Housing. These activities are designed to move homeless people quickly to permanent housing through housing relocation and stabilization services and short- and/or medium-term rental assistance. § 576.104		
Activity types:		
Rental Assistance**	Housing Relocation and Stabilization Services	
	Financial Assistance	Services Costs
<u>Eligible costs:</u> <ul style="list-style-type: none"> • Short-term rental assistance • Medium-term rental assistance • Rental arrears <p>**Rental assistance can be project-based or tenant-based.</p>	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Rental Application Fees • Security Deposits • Last Month’s Rent • Utility Deposits • Utility Payments • Moving Costs 	<u>Eligible costs:</u> <ul style="list-style-type: none"> • Housing Search and Placement • Housing Stability Case Management • Mediation • Legal Services • Credit Repair

Assistance to Eligible Persons/Households funded through the Emergency Solutions Grant cannot exceed 24 months of rental assistance, 24 months of utility payment assistance or 6 months of arrears (utility/rent) during any three-year period.

F) **HMIS** – ESG funds may be used to pay the costs of contributing to the HMIS designated by the Continuum of Care for the area including the costs of purchasing hardware, software licenses or equipment, obtaining technical support, completing data entry and analysis, monitoring and reviewing data quality, training, reporting, and coordinating and integrating the system.

HMIS Component. These activities are designed to fund ESG recipients’ and subrecipients’ participation in the HMIS collection and analyses of data on individuals and families who are homeless and at-risk of homelessness. § 576.107	
Activity type: HMIS	
<u>Eligible costs:</u> <ul style="list-style-type: none"> • Contributing data to the HMIS designated by the CoC for the area; • HMIS Lead (as designated by the CoC) costs for managing the HMIS system; • Victim services or legal services provider costs to establish and operate a comparable database. 	

All agencies must use a Homeless Management Information System (HMIS) or HUD compliant, comparable database and be able to meet all ESG and Continuum of Care reporting requirements.

The Balance of State CoC and Johnson County CoC use Clarity Human Services by Bitfocus as their HMIS platforms. The HMIS implementations are kept separate. The KSHC provides HMIS system administration for both Johnson County and the BoS CoC. The following link takes you to the HMIS page on the KSHC’s website for more information about the HMIS, how to access the system and how to request support. <https://kshomeless.com/kshc/hmis-ces/>

24 CFR 576.400(d): Centralized or coordinated assessment. Once the Continuum of Care has developed a centralized assessment system or a coordinated assessment system in accordance with requirements to be established by HUD, each ESG-funded program or project within the Continuum of Care’s area must use that assessment system. A victim service provider may choose not to use the Continuum of Care’s centralized or coordinated assessment system.

24 CFR 576.400(b): Coordination with other targeted homeless services. The recipient and its subrecipients must coordinate and integrate, to the maximum extent practicable, ESG-funded activities with other programs targeted to homeless people in the area covered by the Continuum of Care or area over which the services are coordinated to provide a strategic, community-wide system to prevent and end homelessness for that area.

Reporting Requirements

I. Agencies must submit an FSR/Reimbursement Request at least once every quarter.

II. Agencies must submit an annual ESG CAPER report in January covering the previous year. A separate ESG CAPER report for each ESG component must be submitted in SAGE. The CAPER will report on the outcomes from the previous calendar year (Jan 1 – Dec 31) and is due on January 15th.

III. Agencies must submit a quarterly ESG CAPER report to KHRC. Each report will be cumulative, reporting on the clients served in the previous quarter plus clients enrolled during the reporting quarter. The quarterly reports are submitted to ESG@kshousingcorp.org.

Reporting periods:

- Quarter 1 (Jan 1 – March 30) due on April 15
- Quarter 2 (Jan 1 – June 30) due on July 15
- Quarter 3 (Jan 1 – September 30) due on October 15
- Quarter 4 (Jan 1 – December 31) due on January 15

Written standards for providing ESG assistance. 24 CFR 576.400(e)(3) ESG funded agencies must incorporate the ESG Written Standards in their program policies and procedures. At a minimum, these written standards must include:

(i) Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG);

(ii) Standards for targeting and providing essential services related to street outreach;

(iii) Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, *e.g.*, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest;

(iv) Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter;

(v) Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers (see [§ 576.400\(b\)](#) and [\(c\)](#) for a list of programs with which ESG-funded activities must be coordinated and integrated to the maximum extent practicable);

(vi) Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance (these policies must include the emergency transfer priority required under [§ 576.409](#));

(vii) Standards for determining what percentage or amount of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance;

(viii) Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time; and

(ix) Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program participant receive assistance; or the maximum number of times the program participant may receive assistance.