CSBG Discretinary Grant Application Score Sheet

Only applications submitted before the proposal deadline are scored.

Entity Name
Project Description
Requested Amount

1. The entity followed application instructions. (Weighted at 20%)	**20% Weight**	**3 Completely**	**2 Neutral**	**1 Low**	**0 Not At All**	**Score**	**Factor**	**Final Score**	**Notes**
Checklist complete with page numbers (Page 1)		3	2	1	0		2.5	0.00	20
Entity name at bottom of each page (All Pages)		3	2	1	0		2.5	0.00	
Signed assurances and application (Near End of Application)		3	2	1	0		2.5	0.00	
501c3 Letter, Secretary of State, Single Audit or Indpendent Audit or if no audit - Recent Financial Statement (Attachments)		3	2	1	0		2.5	0.00	
Timeline of project within grant period (2.5)		3	2	1	0		2.5	0.00	
Demonstration consulted with local CSBG Eligible Entity (3.4a) (Yes or No Only - No Score)							0	0.00	Yes or No
If CAA, verify CAA's service area counties (Yes or No Only - No Score)							0	0.00	Yes or No
The budget worksheets are complete. (4.1 Budget Workbook)		3	2	1	0		2.5	0.00	
The costs in the budget are realistic and seem appropriate. (4.1 Budget Workbook)		3	2	1	0		2.5	0.00	
The budget narrative explains all of the proposed costs. (4.2d)		3	2	1	0		2.5	0.00	
2. The proposed project represents a Innovative Program / Activity or Training / Technical Assistance for addressing a documented need. (Weighted 20%)	**20% Weight**	**3 Completely**	**2 Neutral**	**1 Low**	**0 Not At All**	**Score**	**Factor**	**Final Score**	**Notes**
The activities, programs/services or interventions are responsive to the problem/need statement. (3.3 Logic Model)		3	2	1	0		4	0.00	
The needs statement is data driven. (3.3 Logic Model)		3	2	1	0		4	0.00	
The proposed outcomes are logical given the activities. (3.3 Logic Model)		3	2	1	0		4	0.00	
The timeline for implementation is realistic and achievable. (2.5)		3	2	1	0		4	0.00	
The applicant demonstrates, through its efficacy statement, that the planned activities will measurably impact the problem / need. (3.3 Logic Model)		3	2	1	0		4	0.00	
3. The proposed project, activity or service is directly related to the purposes of the CSBG authorizing legislation (CSBG Act). (Weighted at 25%)	**25% Weight**	**3 Completely**	**2 Neutral**	**1 Low**	**0 Not At All**	**Score**	**Factor**	**Final Score**	**Notes**
The project summary decribes how the proposed project relates to the purposes of the CSBG authorizing legislation. (2.2 and 3.4a)		3	2	1	0		5	0.00	
To what extent will the project help individuals and families with low incomes become stable and achieve economic security. (2.2)		3	2	1	0		5	0.00	
To what extent will the project mobilze the communities where people with low income live to become healthy and offer economic opportunity. (2.2)		3	2	1	0		5	0.00	
To what extent will the project help people with low incomes become engaged and active in building opportunities in their communities. (2.2)		3	2	1	0		5	0.00	
Services for below 125% of Poverty Guidelines		3	2	1	0		5	0.00	
4. Applicant entity has demonstrated that it has the capacity to effectively implement the project, produce the planned results, and meet reporting requirements. (Weighted at 20%)	**20% Weight**	**3 Completely**	**2 Neutral**	**1 Low**	**0 Not At All**	**Score**	**Factor**	**Final Score**	**Notes**
Key personnel to be involved with the project have been identified, including percent of time devoted to the project. (2.3)		3	2	1	0		6.67	0.00	20.01
The applicant has described other resources that will support the project. (2.4)		3	2	1	0		6.67	0.00	
The description of the applicant's attributes clearly describes the entity's ability to successfully implement the project. (3.2)		3	2	1	0		6.67	0.00	
5. Applicant has described a plan to sustain the project or sustain the gains of the project. (Weighted at 15%)	**15% Weight**	**3 Completely**	**2 Neutral**	**1 Low**	**0 Not At All**	**Score**	**Factor**	**Final Score**	**Notes**
The project's sustainability plan describes the applicant's plan to continue the project and/or sustain gains made as a result of the project and is feasible. (3.2d)		3	2	1	0		15	0.00	
						Total Score		**0.00**	

*Factor = 100 based on weight percent

100

4/29/2025