# *4% Application Overview*

Kansas Housing Resources Corporation

# *4% Application Overview*

- 4% applications will be accepted on a rolling basis.
- Construction closing should commence within 180 days for acquisition/rehabilitation and 360 days for new construction projects.
- HUD Resources cannot be combined with 4% LIHTCs.

# *Requesting a Procorem Workcenter*

To apply:

1) Request a Procorem Workcenter:

- Email housingdevelopment@kshousingcorp.org
- In your email include:
  - Project name
  - Project type (new construction or acquisition/rehabilitation)
  - Project area (rural or metro)
  - Name & emails of all individuals who need access to the workcenter.
  - Round you intend to apply in (4% Round 1 or 4% Round 2).

# *Requesting a Procorem Workcenter*

<u>To apply:</u>

2) Submit all (preliminary and full) application materials via Procorem.

- Please use the QAP 4% Checklist and Scoresheet to guide your application submission.
- The preliminary application fee and full application fee should be postmarked by the application submission date and mailed to Kansas Housing Resources Corporation. The check memo should include the development name and fee type.