



2025
KANSAS EMERGENCY SOLUTIONS GRANT APPLICATION

SUBRECIPIENT APPLICATION

Subrecipient is responsible for the administration of the ESG funds and coordination of the ESG programs in the geographical jurisdiction. An ESG Agency application will also need to be submitted if the subrecipient agency plans to provide ESG funded services.

\*\*\* The award of the 2025 ESG funds is dependent on KHRC receiving our allocation of the federal 2025 ESG funds. If the 2025 ESG funds are not allocated to KHRC, we will not be able to fund any applications.

Subrecipient Agency Information

Sub Recipient

Authorized Representative Title

Address: Street Address City
State Zip Code Unique Entity ID Number:

Primary ESG Contact

Telephone Fax

E-mail Address

1. Date of last single audit?

Were there any findings?

Empty rectangular box for findings

2. Please list other federal grants you receive:

3. Have there been recent changes in key staff positions in the last two years?

4. Have there been any significant changes to your financial system in the last two years?

5. Statement of Need for ESG funds in the service area

6. Please provide an overview of how ESG funds will be used in your service area/ jurisdiction to address the need.

7. Please describe how the ESG funded agencies in the proposed service area will collaborate with each other and with other community agencies. If your agency plans to provide the ESG services, describe how your agency will collaborate with other homeless service providers in the community.

8. If the subrecipient plans to pass through the ESG funds to community agencies, describe your outreach efforts and process to identify the agencies to include in the application. If you plan to provide the ESG funded services, describe how you determined the need for the ESG funds.

9. Describe how you, as the pass-through agency, will ensure the ESG funded agencies adhere to ESG regulations, Uniform Guidance and the KHRC ESG Policy Manual. If you plan to provide the ESG services directly instead of passing through to a subawardee, describe how you will ensure your program adheres to ESG regulations, Uniform Guidance and the KHRC ESG Policy Manual.

10. Provide a description of your project. This description will be used for reporting purposes.

Complete the table below listing all agencies included in this application.

**Total ESG REQUEST (all applying agencies)**

ESG Funded Agency	Street Outreach	Shelter	Homeless Prevention	Rapid Re-Housing	HMIS	Total	Match
<b>Sub Totals</b>							

**Counties Served with ESG funds.**

11. List the counties that will be served with ESG funds:

**Section VI: PERFORMANCE OUTCOME MEASURES**

The U. S. Department of Housing and Urban Development (HUD) is instituting performance measures to gather information to determine the effectiveness of programs funded with CDBG, ESG, HOME and HOPWA. Information obtained on the local level will be reported to HUD which will enable HUD to describe performance results at the National Level. HUD's outcome performance measurement system has three objectives and three outcomes which are listed below.

1. Select one of the following that best fits your project objective:
  - Suitable living environment
  - Decent affordable housing
  - Creating economic opportunity
  
2. Select at least one of the following that describes the outcome your project will achieve: (NOTE: Outcomes show how programs benefit a community or people served.)
  - Availability/Accessibility (Applies to activities that make services, infrastructure, housing, shelter, or employment opportunities available or accessible to low-income persons by improving or providing new services, etc.)
  - Affordability (This applies to making an activity more affordable for low-income persons.)
  - Sustainability (Using ESG resources in a targeted area to help make that area more viable/livable.)
  
3. Please describe the process to establish and select the above objectives and outcomes.

ESG ACTIVITY	EXPECTED OUTCOME	PROPOSED OUTCOMES FOR THE ESG PROJECT
Shelter	75% of clients with more than 90 days in shelter exit to permanent destinations.	
Shelter	75% of clients with less than 90 days in shelter exit to destination other than the streets.	
Street Outreach	50% of clients will access housing (ES, TH, SH, PH or PSH)	
Street Outreach	75% of clients will access Essential Services	
Homeless Prevention	75% of clients will maintain Permanent Housing for six (6) months.	
Homeless Prevention	75% of clients will access permanent housing	
Rapid Re Housing	75% of clients will maintain Permanent Housing for six (6) months.	
Rapid Re Housing	75% of clients will access permanent housing	

**ANTICIPATED PROJECT OUTCOMES**

The chart below describes two significant outcome(s) for each activity funded by ESG. These outcomes will apply to all projects funded for the 2025 ESG period.

Certification: To the best of my knowledge and belief, the data in this application are true and correct. This document has been duly authorized by the governing body of the applicant. The applicant will ensure compliance with the ESG regulations of 24 CFR Part 576, the Uniform Administrative Requirements Cost Principles and Audit Requirements for Federal Awards at 2 CFR part 200, the ESG grant agreement and federal and state regulations if assistance is approved.

\_\_\_\_\_  
Signature of Authorized Official of Governing Body Date

\_\_\_\_\_  
Title

SECTION X: PERFORMANCE OUTCOMES  
Written Standards for Provision of ESG Assistance

1. Standard policies and procedures for evaluating individuals' and families' eligibility for assistance under Emergency Solutions Grant (ESG). The policies and procedures must be consistent with the recordkeeping requirements and definitions of "homeless" and "at-risk of homelessness" in the federal ESG regulations at: 24 CFR 576.2 and 24 CFR 576.500 (b-e).
2. Standards for targeting and providing essential services related to street outreach.
3. Policies and procedures for admission, diversion, referral, and discharge by emergency shelters assisted under ESG, including standards regarding length of stay, if any, and safeguards to meet the safety and shelter needs of special populations, (*e.g.*, victims of domestic violence, dating violence, sexual assault, and stalking; and individuals and families who have the highest barriers to housing and are likely to be homeless the longest).
4. Policies and procedures for assessing, prioritizing, and reassessing individuals' and families' needs for essential services related to emergency shelter.
5. Policies and procedures for coordination among emergency shelter providers, essential services providers, homelessness prevention, and rapid re-housing assistance providers; other homeless assistance providers; and mainstream service and housing providers. The required coordination may be done over an area covered by the Continuum of Care or a larger area.
6. Policies and procedures for determining and prioritizing which eligible families and individuals will receive homelessness prevention assistance and which eligible families and individuals will receive rapid re-housing assistance. For homeless prevention, include the risk factors used to determine who would be most in need of this assistance to avoid becoming homeless.
7. Standards for determining what percentage or amount (if any) of rent and utilities costs each program participant must pay while receiving homelessness prevention or rapid re-housing assistance. If the assistance will be based on a percentage of the participant's income, specify this percentage, and how income will be calculated.
8. Standards for determining how long a particular program participant will be provided with rental assistance and whether and how the amount of that assistance will be adjusted over time. One-year lease required for project-based assistance. Annual participant evaluations required with rapid re-housing assistance; three-month evaluations required with homeless prevention assistance. Individual assistance cannot exceed 24 months in a three-year period.
9. Standards for determining the type, amount, and duration of housing stabilization and/or relocation services to provide to a program participant, including the limits, if any, on the homelessness prevention or rapid re-housing assistance that each program participant may receive, such as the maximum amount of assistance, maximum number of months the program



participant may receive assistance, or the maximum number of times the program participant may receive assistance. Note: ESG regulations limit this assistance to no more than 24 months in a three-year period. Housing stability case management is limited as specified on pp. 75979-80 of the [federal regulations](#).

10. *Participation in HMIS*. The recipient must ensure that data on all persons served and all activities assisted under ESG are entered into the applicable community-wide HMIS in the area in which those persons and activities are located, or a comparable database, in accordance with HUD's standards on participation, data collection, and reporting under a local HMIS.

Please certify the ESG funded agencies will establish applicable Written Standards for ESG.

Name \_\_\_\_\_ Title \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_