



Fiscal Monitor

Topeka, KS

KHRC is looking for a Fiscal Monitor for the Community Solutions Division. This position will:

- Work with program staff to prepare and update program budgets and State Plans.
- Provide fiscal oversight for subrecipient agencies including financial and production analysis, expense verification, cash management, and capital inventory management.
- Apply program policy to all fiscal program aspects and maintains fiscal policy for the respective programs.
- Review contracts and other program materials to ensure compliance with 2 CFR 200 and other fiscal grant requirements.
- Develop and maintain fiscal monitoring tools used in the desk and on-site subrecipient fiscal monitoring evaluations
- Assess and provide formal on-site training and technical assistance to subrecipients in fiscal policies and procedures.
- Coordinate, schedule, and conduct desk and on-site monitoring evaluations of each subrecipient as required per grant regulations.
- Follows up on deficiencies and reports issues to appropriate parties, as applicable.

*Please note: This position requires moderate travel throughout the state of Kansas, including overnight stays. Due to the travel, a valid drivers license is required.

Knowledge, Skills and Experience

Four-year accredited college degree in finance or accounting plus four years of experience in accounting and/or auditing. A combination of education and experience may be accepted as determined relevant by KHRC.

What We Offer

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance
Retirement Plan
Tuition Assistance
Paid Covered Parking

Resumes will be accepted until Friday, April 26, 2024

Kansas Housing Resources Corporation

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

KHRC is committed to providing access, equal opportunity and reasonable accommodation to all individuals in employment, its service, programs and activities.

TO APPLY, SEND COVER LETTER AND RESUME TO:

Katelyn Ramirez

Human Resources Generalist
611 S Kansas Avenue, Suite
300 Topeka, KS 66603

PHONE:
785-217-2052

WEBSITE:
kshousingcorp.org

EMAIL:
hr@kshousingcorp.org

Starting pay for this position is
\$30.62 depending on experience.