



Physical Inspector Trainee

Topeka, KS

KHRC is looking for a Physical Inspector Trainee for the Housing Compliance Division.

This position will:

- Complete Real Estate Assessment Center (REAC) training based on the National Standards for the Physical Inspection of Real Estate (NSPIRE)
- Conduct physical inspections using NSPIRE protocol
- Manage electronic correspondence with multi-family property owners and/or management agents
- Provide technical assistance to owners, management agents, and property staff on physical inspections completed
- Review and respond to physical inspection responses

Knowledge, Skills and Experience

High school diploma or equivalent with an ability to demonstrate a working knowledge of construction and/or building maintenance, along with strong technology skills. A combination of education and experience may be accepted as determined relevant by KHRC.

What We Offer

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance Retirement Plan
Tuition Assistance
Paid Covered Parking

Resumes will be accepted until Tuesday, February 13, 2024.

Kansas Housing Resources Corporation

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

KHRC is committed to providing access, equal opportunity and reasonable accommodation to all individuals in employment, its service, programs and activities.

TO APPLY, SEND COVER LETTER AND RESUME TO:

Katelyn Ramirez

Human Resources Generalist
611 S Kansas Avenue, Suite 300
Topeka, KS 66603

PHONE:
785-217-2052

WEBSITE:
kshousingcorp.org

EMAIL:
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Starting pay for this position is \$24.58/hour based on experience. Upon successful completion of NSPIRE training, pay increases.