KHRC is looking for a Physical Inspector Trainee for the Housing Compliance Division.

This position will:

- Complete Real Estate Assessment Center (REAC) training based on the National Standards for the Physical Inspection of Real Estate (NSPIRE)
- Conduct physical inspections using NSPIRE protocol
- Manage electronic correspondence with multi-family property owners and/or management agents
- Provide technical assistance to owners, management agents, and property staff on physical inspections completed
- Review and respond to physical inspection responses

Knowledge, Skills and Experience

High school diploma or equivalent with an ability to demonstrate a working knowledge of construction and/or building maintenance, along with strong technology skills. A combination of education and experience may be accepted as determined relevant by KHRC.

What We Offer

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance Retirement Plan
Tuition Assistance
Paid Covered Parking

Starting pay for this position is $24.58/hour based on experience. Upon successful completion of NSPIRE training, pay increases.

Resumes will be accepted until Tuesday, February 13, 2024.