***Proposal Narrative Statements –HOME Applications***

Please address the following topics with *brief* narrative statements. Attach the narratives to the application, in order and numbered.

#### Project Location and Housing Needs – CHDO Only

1. Describe required efforts to solicit input from the neighborhood and low income residents for this specific proposal. Include copies and dates of notices, publications, meetings, etc., as well as the names and addresses of local board members, advisory committee members, etc. Describe meeting locations, attendees, etc.
2. How does the proposed development address the priorities and strategies identified in the Kansas Consolidated Plan?

#### Applicant Information – CHDO only

1. Describe the role of the CHDO in the project. To be eligible for ‘CHDO Set-Aside’ funds, the CHDO must Own, Develop, or Sponsor the project. In a development owned in partnership (e.g., LIHTC projects) the CHDO, as Sponsor, must be the sole General Partner or sole Managing Member of an LP or LLC and have effective project control throughout development.
2. Describe housing-related experience of key staff members and development team members. Provide a brief resume for each person who contributes to the organization’s capacity to do the proposed work.
3. Describe your organization’s long term housing goals and objectives, as well as specific activities and strategies designed to achieve the stated goals and objectives. Include how the proposed development will complement your organization’s service to the community.
4. For HOME proposals located within the boundaries of a local Participating Jurisdiction (Lawrence, Kansas City, Johnson County, Topeka and Wichita), describe the local community’s commitment to your organization and any financial, technical or other assistance the PJ will provide to the project.

#### Match – All HOME Applications

1. Describe how the developer will provide HOME eligible match and any other financial participation anticipated by the community. Match is required in the amount of 25% of the HOME funds awarded. Match does not include owner cash, equity or investment; other Federal funds; or Federal tax credits. See 24 CFR 92.220 for more detail on eligible sources of match. No match is required for HTF funds.