



# Housing Development Manager

Topeka, KS

---

KHRC is looking for a Housing Development Manager for the Housing Development Division.

This position will:

- Plan, develop implement and coordinate the HOME and National Housing Trust Fund (HTF) Rental Development programs
- Coordinate the Low Income Housing Tax Credit program with HOME and National Housing Trust Fund
- Responsible for the Community Housing Development Organization certification process, procedures and eligibility
- Provide technical assistance, information and education regarding the programs to non-profit organizations, developers, lenders and community officials to foster partnerships

## Knowledge, Skills and Experience

Bachelor's degree in a related field and one years of experience in accounting, housing, banking, or finance. A combination of education and experience may be accepted as determined relevant by KHRC.

## What We Offer:

---

Paid Time Off  
Discretionary Day  
Paid Holidays  
Paid Maternity/ Paternity Leave  
Medical, Dental, and Vision Insurance  
Retirement Plan  
Tuition Assistance  
Paid Covered Parking

**Resumes will be accepted until Friday, June 18, 2021**

***KHRC has implemented procedures to minimize the risk of exposure to COVID by practicing social distancing, reduced customer capacity, face mask policy and enhanced cleaning procedures. All interviews are fully remote.***

## Kansas Housing Resources Corporation

*We help Kansans access the safe, affordable housing they need and the dignity they deserve.*

KHRC is an Equal Opportunity Employer

TO APPLY, SEND COVER LETTER AND RESUME to

Gina Coffman  
Director of Human Resources

611 S Kansas Avenue, Suite 300  
Topeka, KS 66603

PHONE: 785-217-2009

WEBSITE: [kshousingcorp.org](http://kshousingcorp.org)

EMAIL: [gcoffman@kshousingcorp.org](mailto:gcoffman@kshousingcorp.org)

**Starting pay for this position is \$54,000 based on experience**