



KERA Program Director

KHRC is looking for a Program Director to lead the Kansas Emergency Rental Assistance Program (KERA).

This position will:

- Provide oversight and direction to the staff of the Kansas Emergency Rental Assistance Program (KERA).
- Ensure program effectiveness with reference to statutory and administrative operations to meet changing needs of the program.
- Communicate effectively with internal and external customers.
- Develop and implement policies and procedures to reach objectives.
- Advise management on necessary internal control measures to ensure the KERA program operates efficiently and effectively.

Knowledge, Skills and Experience

Bachelor's degree in a related field with four years of experience leading and managing large teams. A combination of education and experience may be accepted as determined relevant by KHRC.

What we offer:

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance Retirement Plan
Tuition Assistance
Paid Covered Parking

Resumes will be accepted until Friday, May 7, 2021

KHRC has implemented procedures to minimize the risk of exposure to COVID by practicing social distancing, reduced customer capacity, face mask policy and enhanced cleaning procedures. All interviews are fully remote.

Kansas Housing Resources Corporation

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

KHRC is committed to providing access, equal opportunity and reasonable accommodation to all individuals in employment, its services, programs and activities.

TO APPLY, SEND COVER LETTER AND RESUME TO:

Gina Coffman

Director of Human Resources
611 S Kansas Avenue, Suite 300
Topeka, KS 66603

PHONE:
785-217-2009

WEBSITE:
kshousingcorp.org

EMAIL:
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Pay for this position is \$85,000 to \$100,000 annually depending upon experience.