



Physical Inspector Trainee

Topeka, KS

KHRC is looking for a Physical Inspector Trainee for the Housing Compliance Division.

This position will:

- Complete the Real Estate Assessment Center (REAC) certification training.
- Conduct physical inspections via Uniform Physical Conditions Standards (UPCS) and/or Housing Quality Standards (HQS).
- Manage electronic correspondence with owners and/or management agents.
- Provide technical assistance to owners, management agents and property staff on physical inspections completed.
- Review and respond to physical inspection responses.

Knowledge, Skills and Experience

High school diploma or equivalent with an ability to demonstrate a working knowledge of construction and/or building maintenance, along with strong technology skills. A combination of education and experience may be accepted as determined relevant by KHRC.

What We Offer

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance
Retirement Plan
Tuition Assistance
Paid Covered Parking

Resumes will be accepted until Friday, September 25, 2020

KHRC has implemented procedures to minimize the risk of exposure to COVID by practicing social distancing, reduced customer capacity, face mask policy and enhanced cleaning procedures. All interviews are fully remote.

Kansas Housing Resources Corporation

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

KHRC is an Equal Opportunity Employer

TO APPLY, SEND COVER LETTER AND RESUME TO:

Deanna Johnson

Director of Human Resources
611 S Kansas Avenue, Suite 300
Topeka, KS 66603

PHONE:
785-217-2009

WEBSITE:
kshousingcorp.org

EMAIL:
djohnson@kshousingcorp.org

Starting pay for this position is \$21.60/hour. Upon successful completion of REAC certification in 6 months, pay increases to \$23.75/hour.