



Senior PBCA Finance Officer

Topeka, KS

KHRC is looking for a Senior Performance Based Contract Administration (PBCA) Finance Officer for the Contract Administration Division. This position will:

- Oversee all work of the Housing Assistance Payments (HAP).
- Supervise and direct program staff.
- Monitor the annual financial work plan.
- Review contract renewals and rent adjustments.
- Provide technical assistance to owners, agents, and/or property staff to ensure compliance with HUD regulations.
- Other duties as assigned.

Knowledge, Skills and Experience

Bachelor's degree in a related field and two years of experience in housing, banking, or finance. A combination of education and experience may be accepted as determined relevant by KHRC.

What We Offer

Paid Time Off
Discretionary Day
Paid Holidays
Paid Maternity/ Paternity Leave
Medical, Dental, and Vision Insurance
Retirement Plan
Tuition Assistance
Paid Covered Parking

Resumes will be accepted until Friday, August 14, 2020

Kansas Housing Resources Corporation

We help Kansans access the safe, affordable housing they need and the dignity they deserve.

KHRC is an Equal Opportunity Employer

TO APPLY, SEND COVER LETTER AND RESUME TO:

Deanna Johnson

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Topeka, KS 66603

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Starting pay for this position is \$26.14/hour.