



**To:** KHRC Staff, Partners, and Stakeholders  
**From:** Ryan Vincent, Executive Director  
**Date:** May 27, 2020  
**Subject:** COVID-19 Response and Recovery: Phase Two

The health and safety of our employees, families, housing partners, and communities is our top priority, now and always. We have been closely monitoring developments associated with the spread of the novel coronavirus (COVID-19) and continue to follow the guidance of public health authorities to protect our community's health while ensuring seamless delivery of our programs and services.

As our state moves forward with phased reopening, we have begun easing some restrictions on our business operations. Effective Tuesday, May 26, we have implemented the following measures:

- **The KHRC office in Topeka is now open to the public.** Our team is staffing the office on a modified basis, with employees working staggered schedules in the office as well as working remotely. While our office is open, in-person meetings are postponed indefinitely and staff are conducting meetings via videoconference or phone.
- **Essential travel is scheduled to resume in June.** Next month our staff will begin resuming essential travel, including physical inspections, monitoring and site visits, and Management Occupancy Reviews (MORs), on a limited basis. KHRC staff conducting site visits will be required to follow CDC guidelines, including wearing masks and maintaining proper social distance, for the duration of all site visits or inspections. Non-essential staff travel, including conferences, trainings, and professional development opportunities, remains postponed until further notice.
- **Public meetings and hearings will continue to be hosted virtually until further notice.**

As the effects of the pandemic ripple throughout the housing industry and economy, we note that [Governor Laura Kelly's Executive Order No. 20-28](#) extended the temporary prohibition of certain foreclosures and evictions through May 31.

We're continuing to follow disease prevention strategies as outlined by the Centers for Disease Control and Prevention (CDC), and we encourage you to join us in these efforts:

- Stay home if you are sick or experience cold or flu-like symptoms or are caring for an ill family member.
- Avoid close contact with those who are sick.
- Cover your nose and mouth when coughing or sneezing with a tissue or the crook of your arm.
- Wash hands often with soap and water.
- Avoid touching your eyes, nose, or mouth.
- Keep common areas and personal spaces clean.
- Practice social distancing, avoiding public spaces or gatherings and remaining at least six feet away from others.

Additional information and resources are available from our public health partners:

- [Kansas COVID-19 Response and Recovery](#)
- [Kansas Department of Health and Environment \(KDHE\) COVID-19 Resource Center](#)
- [Centers for Disease Control and Prevention \(CDC\)](#)
- [CDC guidelines for stopping the spread of germs](#)
- [CDC coronavirus fact sheet](#)
- [CDC guidelines for minimizing the spread of coronavirus](#)

These guidelines are fluid and may evolve as the situation develops. Please [monitor our website](#) for current updates.

We share your concerns and your commitment to public health and safety. Thank you for helping us ensure community health while we unlock home for Kansans.