

# KANSAS HOUSING

## Vendor Information

New Vendor

Change of Address

Change of Banking Information

Name \_\_\_\_\_

FEIN \_\_\_\_\_

DUNS # \*\* \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Telephone \_\_\_\_\_

FAX \_\_\_\_\_

E-Mail for payment correspondence \_\_\_\_\_

\*\* - DUNS # - Please provide if a DUNS # received from Dun & Bradstreet.

## Preferred Method of Payment:

Check

Credit card

ACH/ EFT (Electronic Funds Transfer). Please complete ACH/EFT Payments section below and attach a voided check.

### FOR ACH/EFT PAYMENTS ONLY:

Account Type:

Checking

Savings

General Ledger

Loan

Bank Name \_\_\_\_\_

Branch (If applicable) \_\_\_\_\_

City \_\_\_\_\_

State \_\_\_\_\_

Zip \_\_\_\_\_

Transit/ABA # \_\_\_\_\_

Account # \_\_\_\_\_

If the vendor selects ACH/EFT for their method of payment, the vendor authorizes Kansas Housing Resources Corporation (KHRC) to deposit payments into the checking or savings account at the financial institution named above. KHRC is authorized to initiate a correcting debit (withdrawal) if a credit is posted in error. This authority is to remain in full force and effect until KHRC has received written notification of its termination in such time and in such manner as to afford KHRC and the financial institution named a reasonable opportunity to act on it.

Attach Voided Check Here

### KHRC Internal Use:

Program/Purchasing Approval \_\_\_\_\_

Date

Initials

SAM.gov Finance Verification:

SAM.gov verified (documentation attached)

SAM.gov N/A (credit card vendor)

Finance Approval \_\_\_\_\_

Date

Initials

Revised 2/25/2016