

REQUEST TO USE THE RESERVE FOR REPLACEMENT ACCOUNT

Project Name:	Project Address and Procorem #:
Date of Request:	Amount of Request:
Project Year of Allocation:	Annual Amount Deposited in Reserve:
Approximate Beginning Balance: Less Amount of Request: Approximate Ending Balance:	
KHRC encourages all requests for appliances and other disbursements from the Reserve for Replacement Account to utilize energy saving devices, including Energy Star construction standards and appliances. Please consider the use of such energy saving methods at your housing development.	

Directions: Describe in detail what the funds are being requested for. If for a specific building, identify the building by its federal Building Identification Number. If for a specific unit, identify the building and unit. Attach copies of receipts, printouts, and other relevant information to this request form.

Building and/or unit info	Purpose	Amount
TOTAL =		

Does this property have funding from: Section 8 Rural Development
 If so, have you already received approval to use the RR account from them? Yes No

Owner/Agent's Printed Name	Signature	Date
Contact Phone #	Contact FAX	Email Address

Note: Section 1001 of Title 18 of the U.S. Code makes it a criminal offense to make willful false statement or misrepresentations to any Department or Agency of the United States as to any matter within its jurisdiction.

State Agency Approval:

This request is: Approved Not Approved In the amount of: \$ _____

Director, Housing Compliance Division

Date