

# SECTION 3 PLAN (SUB CONTRACTOR)

**For:** \_\_\_\_\_  
(Name of Development)

**Submitted by:**  
Name of Subcontractor: \_\_\_\_\_  
Address: \_\_\_\_\_  
\_\_\_\_\_  
Contact Information: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## **General Statement**

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is committed to comply with the Section 3 act, the Section 3 regulations, and the Kansas Housing Resources Corporation (“KHRC”) Section 3 Guidelines. It is our desire to work together with the Owner and the General Contractor to ensure compliance, to the greatest extent feasible, through the awarding of contracts for work and services to Section 3 companies, and to provide employment and training to Section 3 residents. We commit to include the Section 3 clause in all subcontracts. We have been informed of the Section 3 requirements and goals set forth by the Owner and the General Contractor. Our submission of this document shall also be our agreement to follow the Section 3 Plan submitted to KHRC by the Owner/Developer and the General Contractor.

## **Employment and Training**

To demonstrate compliance with Section 3 regulations, it is desirous to employ Section 3 residents as 30 percent of the aggregate number of new hires, and to provide training to those new hires.

\_\_\_\_\_ agrees to provide information regarding existing employees and hiring needs as a part of this plan.

Any goal established in this plan must be met, or proof provided as to why the goal was not met.

**Attachments**

The following attachments are incorporated into and made a part of this Section 3 Plan:

- Section 3 Clause that will be included in all contracts
- Permanent Employee Listing for the Subcontractor

We agree to provide to KHRC the following documentation as soon as the information is available to us:

- New Hires for the Subcontractor
- Section 3 New Hires Trained for the Subcontractor
- HUD 60002 Final Report

**Submitted to Kansas Housing Resources Corporation**

Date: \_\_\_\_\_

**SUBCONTRACTOR:**

(Print/type name)

By: \_\_\_\_\_

\_\_\_\_\_ (Print/type name and title)